



## REQUESTS FOR VITAL RECORDS

### Certificate of Death Social Security Number

ORC 3705.23(5): For the first five years after a decedent's death, a decedent's social security number shall not be included on a certified copy of the decedent's death certificate unless that information is specifically requested to be on the certified copy by one of the following who presents proof satisfactory to the director, state registrar, or local registrar of the person's identity:

- The deceased's spouse, or lineal descendant
- The deceased's executor, attorney, or legal agent
- A representative of an investigative government agency
- A private investigator
- A funeral director (or agent responsible for disposition of the body).
- A veteran's service officer
- An accredited member of the media

### Acceptable/ Satisfactory Proof of Relationship

- Current State Issued Photo Identification

AND – any of the following that proves the above category selected

- Birth certificate of Natural or Adopted Child (and marriage/divorce documents if last name has changed)
- Legal document issued through a US court of law authorizing a person to act on behalf of the decedent or the decedent's estate
- Marriage license of spouse or legal partner (not needed if the decedent's Death Certificate designates the name of the surviving spouse)
- Business card, license to practice, and/or employee photo ID